

**City of Lewisburg
Finance Committee Meeting
Paul R. Cooley Council Chamber
942 Washington Street, West
Lewisburg, West Virginia 24901
Finance Committee Meeting Minutes
March 12, 2024**

PRESENT: Mayor Beverly White, Councilmembers: Arron Seams, Franklin Johnson, Sarah Elkins, John Little, Valerie Pritt; City Manager Misty Hill, Treasurer Susan Honaker, Police Chief Chris Teubert, Director of Public Works Tony Legg and Fire Chief Joey Thomas.

VISITORS: Greg Belcher

CALL TO ORDER: Finance Chairman Arron Seams called the Finance Committee meeting of the City of Lewisburg to order at 7:00 p.m.

EXECUTIVE SESSION:

Councilmember Little made a motion to enter into executive session at 7 p.m. to discuss the possibility of litigation with City Attorney Tom White concerning change orders for the ongoing water system improvement project. Councilmember Johnson seconded the motion. With all in favor the motion carried.

Councilmember Little made a motion to leave executive session at 8 p.m. Councilmember Pritt seconded the motion. With all in favor the motion carried.

Mayor White made a motion to reconvene into regular session at 8 pm. Councilmember Little seconded the motion. With all in favor the motion carried. Councilmember Seams stated that no decision was made in executive session.

Resolution 545 – Water System Improvement Project Pay Request 22

Councilmember Pritt made a recommendation to approve Resolution 545 – Water System Improvement Project Pay Request 22 in the amount of \$1,383,862.71 as presented. Councilmember Elkins seconded the motion. With all in favor the motion carried.

With all in favor the motion carried.

Changes Order 7,8 for Contract 8A Water System Improvement Project Pay Request 22

Councilmember Elkins made a motion to recommend approval of Change Order 7 Contract 8A as presented in the amount of \$148,646.40 and Change Order 8 Contract 8A in the amount of \$535,926.90 for the Water System Improvement Project Pay Request 22 Councilmember Elkins seconded the motion. With all in favor the motion carried.

Change Order 3 for Contract 6 Water System Improvement Project

Councilmember Little made a motion to recommend approval of Change Order 3 for Contract 6 for the Water System Improvement Project in the amount of \$256,299.54 as presented. Councilmember Pritt seconded the motion. With all in favor the motion carried.

Change Order 1 for Contract 10A

Mayor White made a motion to recommend approval of Change Order One for Contract 10a with \$0 extending the timeline on the project. Councilmember Pritt seconded the motion. With all in favor the motion carried.

Change Order One for Contract 10B

Councilmember Little made a motion to recommend approval of Change Order One for Contract 10B in the amount of \$54,933 as presented. Councilmember Elkins seconded the motion. With all in favor the motion carried.

Dogwood Heights Stormwater Project Pay Request #1 Bear Contracting

Councilmember Little made a motion to recommend approval of the Dogwood Heights Stormwater Project Pay Request #1 by Bear Contracting in the amount of \$57,825.00 as presented.

City Manager Hill stated this project should be completed by the end of March.

Councilmember Johnson seconded the motion. With all in favor the motion carried.

Police Department – Sheldon Simmons promotion to Corporal with related pay increase

Councilmember Seams stated the Public Safety met and recommended the promotion of Sheldon Simmons to Corporal with the related pay increase.

Councilmember Johnson made a motion to recommend approval of the promotion of Sheldon Simmons to Corporal with the related pay increase as presented. Councilmember Elkins seconded the motion. With all in favor the motion carried.

Pay Increase for Ryan Bostic – WV Dept of Agriculture Regulatory Program Certified Public Applicator for weed control

Councilmember Elkins made a motion to recommend 50 cents an hour pay increase for Ryan Bostic for achieving the WV Department of Agriculture Regulatory Program for a Certified Public Applicator for weed control. Councilmember Johnson seconded the motion. With all in favor the motion carried.

Downtown Parking

City Manager Hill stated that she has received numerous complaints about residents and business owners parking in downtown two hour parking spots for days at a time. City Manager Hill, City Attorney White, Police Chief Teubert met to discuss the issue. They have come up with a solution they would like to propose. Placing Twenty-Two poles and Two-hour parking signs at the corner each block in the downtown area. They would also like to propose installing cameras to allow the Police Department to see how long a vehicle has been parked in a spot. This would allow the Police Department to issue parking tickets. Chief Teubert stated the Police Department cannot currently write tickets to repeat offenders without proof and or having signs posted. Teubert stated that City Attorney White drafted the parking sign map for City officials.

Greenspace Stage

Mayor White made a motion to recommend approval of the rendering created by Tag Galyean and Jerry Janiga for the greenspace stage.

City Manager Hill stated that this would allow the City to move forward with the preliminary plan designs. She noted the new Kiosk affiliated with the Wayfinding signage would be black in color and placed in that area. City Manager Hill stated that City National Bank has donated \$5,000 toward the project but has requested the stage be named the “City National Bank Stage” Councilmembers expressed opinions they would rather name the stage after Joe Buttrim from The Greebrier Valley Theatre, an area where the stage would be built was name in his honor. Councilmember Little stated he has concerns about the cost of the stage noting the project and price has tripled since it was first presented to City Council.

Councilmember Elkins seconded the motion. With all in favor the motion carried.

City Hall Doors

Councilmember Pritt made a motion to recommend approval of the purchase of new keyfob, doors and a camera from Greenbrier Technologies in the amount of \$21,075.88 Councilmember Elkins seconded the motion. With all in favor the motion carried.

RECESS:

The meeting was recessed until 8:30 am on Wednesday, March 13, 2024.